

Name of the Procuring Entity:	Contract Reference No.:
<b>FOOD TERMINAL, INC.</b>	<b>J.O. NO. 044 EEMU 2023-09-02</b>
	Name of the Contract:
	<b>HIRING OF A CONTRACTOR FOR GARBAGE COLLECTION AND DISPOSAL SERVICES FOR CY 2024 TO 2025</b>
	Location of the Contract: <b>2<sup>nd</sup> Floor FTI Admin Bldg., Western Bicutan, Taguig</b>
<b>Checklist of Eligibility and Technical Requirements for the BAC</b>	
Contract:	<b>HIRING OF A CONTRACTOR FOR GARBAGE COLLECTION AND DISPOSAL SERVICES FOR CY 2024 TO 2025</b>
Bidder :	

**APPROVED BUDGET for the CONTRACT (ABC)  
P7,882,497.43 inclusive of VAT**

**CHECKLIST OF REQUIREMENTS**

**FIRST ENVELOPE:**

IMP. OFC.	PROVISIONAL MEMBER	REGULAR MEMBER	REGULAR MEMBER	VICE-CHAIRMAN	CHAIRMAN
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***Initials of BAC Members if the document is included***

**A. ELIGIBILITY DOCUMENTS**

**CLASS "A" DOCUMENTS**

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Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for Cooperatives, or any proof of such registration;

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Valid and current Mayor's permit/municipal license issued by the city or municipality where the principal place of business of the prospective bidder is located;

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Duly signed statement of all ongoing and similar completed government and private contracts within one (1) year from submission of bids, including contracts awarded but not yet started, if any. The statement shall include, for each contract, the following:

- name of the contract
- whether contract is ongoing, completed or awarded but not yet started
- date of the contract
- kinds of Goods
- amount of contract and value of outstanding contracts
- date of delivery; and,

- end user's acceptance or official receipt(s) issued for the contract, if completed.

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Valid Philippine Contractors Accreditation Board (PCAB) license of at least General Building-1, Category: Medium A category B

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Audited financial statement, showing, among others, the total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;

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Duly signed computation of Net Financial Contracting Capacity (NFCC) using a factor of fifteen (15) or; Credit Line Certification (CLC) must be at least equal to 10% of the ABC.

**CLASS "B" DOCUMENT/S**

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If applicable, valid Joint Venture Agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid.

**B. TECHNICAL DOCUMENTS**

**REQUIRED BID SECURITY** (in accordance with ITB Clause 18)

Form

- a. Cash, Cashier's/Manager's Check **2% of ABC (P157,649.94)**  
Bank Draft/Guarantee confirmed by  
a Universal/Commercial Bank
- b. Surety Bond. **5% of ABC (P394,124.84)**
- c. Bid Securing Declaration

Validity Period	<b>61 calendar days from opening</b>
Form of Bid Security	_____
Company	_____
Number	_____
Official Receipt No.	_____
Validity Period	_____
Callable on Demand	_____
Bid Security Amount	_____

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Bid Security ( ) sufficient ( ) insufficient

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Conformity with Technical Specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents.

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Omnibus sworn statement in accordance with Section 25.2(b)(iv) of the Implementing Rules and Regulations (IRR) of RA 9184 and using

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the form prescribed in Section IX, Bidding Forms.

**C. OTHER DOCUMENT/S REQUIRED**

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Affidavit of Site Inspection and Acceptance of Responsibilities under the Terms of Reference for the project;

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Corporate Secretary's Certificate of the person(s)/officer(s) authorized to transact for and in behalf of the company for corporations; or for single proprietorship, authorization from the proprietor or owner, whichever is applicable.

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Proof that the bidder has completed, within the last two (2) years, at least one (1) single contract equivalent to at least 50% of the ABC (per BDS 5.4 and BDS 12.1 [a]).

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Tax clearance per Executive Order 398, Series of 2005;

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Proof of PhilGEPS accreditation (per PBD 28.2).

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Latest Income and Business Tax Returns filed with the Bureau of Internal Revenue (per PBD 28.2);

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Construction schedule and S-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the Department of Labor and Employment (per BDS 31.4 [g]).

*Note: Any missing document in the above-mentioned checklist is a ground for outright rejection of the bid.*

**Remarks: ( ) Eligible ( ) Ineligible**

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**HERMENEGILDO P. VILLARUEL**  
*Project Proponent/ Provisional Member*

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**KRISTINE JOY D. SANTOS**  
*Regular Member*

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**ATTY. HENREY C. BENITEZ**  
*Regular Member*

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**RICHARD R. VILLARUEL**  
*Regular Member*

\_\_\_\_\_  
**ANTHONY C. VICTORIO**  
*Vice-Chairperson*

\_\_\_\_\_  
**KATHERINE MAY R. VILLARIZA**  
*Vice-Chairperson*

\_\_\_\_\_  
**EMMANUEL S. BANGUI**  
*Chairperson*

\_\_\_\_\_  
IAU Observer

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COA Observer

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**SECOND ENVELOPE:**

Shall contain the following information / documents and shall be opened only if the bidder has complied with the requirements in the Eligibility and Technical Envelope.

IMP. OFC.	PROVISIONAL MEMBER	REGULAR MEMBER	REGULAR MEMBER	VICE-CHAIRMAN	CHAIRMAN
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*Initials of BAC Members if the document is included*

**AMOUNT OF BID:**

<b>IN WORDS:</b>	<b>IN FIGURES:</b>
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**HERMENEGILDO P. VILLARUEL**  
*Project Proponent/ Provisional Member*

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**KRISTINE JOY D. SANTOS**  
*Regular Member*

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**ATTY. HENREY C. BENITEZ**  
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IAU Observer

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